



## SCOTT SOIL AND WATER CONSERVATION DISTRICT

*"Helping Scott County Citizens Protect and Preserve  
Natural Resources since 1941"*

### POSITION ANNOUNCEMENT

Title: Water Resource Technician  
Location: Scott Soil and Water Conservation District, Jordan, Minnesota  
Classification: Full Time, Exempt  
Pay: \$43,785 to \$53,637, DOQ  
Benefits: Full benefits per District Handbook

The Scott Soil and Water Conservation District is accepting applications for a motivated individual to join our superb team of conservationists. The Water Resource Technician is a progressively responsible, professional position with responsibility for performing a variety of scientific and technical work to support the activities of the District. The selected candidate is expected to perform complex and detailed work with minimal supervision, complete assigned tasks and projects on schedule, and maintain professional relationships within and outside the organization. Approximately 70 percent of all hours worked must be chargeable to state, county, or other local service agreements or grants.

#### PRIMARY RESPONSIBILITIES

- Coordinate and lead planning, collection, processing, analyzing and reporting of water quality, stream flow and groundwater monitoring data in cooperation with local and state partners;
- Coordinate and occasionally lead local planning efforts, including but not limited to development of the District comprehensive plan; participate in other county and state water planning efforts;
- Conduct routine construction site inspections for local erosion and sediment control programs;
- Coordinate and lead compliance tracking and reporting for Minnesota's Buffer Law;
- Assist and occasionally lead local natural resource inventory and research projects related to water resources management;
- Assist with education, tree, and other local conservation programs and initiatives as needed;
- Initiate professional development activities related to the position;
- Perform other duties consistent with the position description, as assigned by the District Director

#### QUALIFICATIONS

- Bachelor's degree in natural resource management, watershed management, hydrology, or other water-related science field from an accredited college or university is required.
- Experience installing, using and maintaining state-of-the-art water quality monitoring equipment, analyzing water quality data, and preparing graphs and summary reports is highly desirable. Proficiency using GIS and experience in water quality modeling a plus.
- Must be knowledgeable of sound scientific and statistical principles and practices for the collection and analysis of data; must have strong organization and communication skills; and be able to work well both independently and in a team environment.
- Valid driver's license and safe driving record are required.

#### APPLICATION AND SELECTION PROCEDURE:

Send cover letter, resume and a completed Scott SWCD Employment Application in PDF format to Troy Kuphal, District Director, at [tkuphal@scottswcd.org](mailto:tkuphal@scottswcd.org). Visit <https://www.scottswcd.org/employment> for more information and to download a copy of the application form.

Applications must be received by **4:30 P.M., Thursday, November 2, 2017**. All applications received by the closing date and time will be reviewed to determine whether or not they meet the minimum job qualifications. Qualified applicants will then be evaluated using a scoring system based on the information supplied in the resume and other application materials. Top applicants will be invited to a personal interview. Final selections will rely on the evaluation of responses and performance in the personal interview.

**Equal Employment Opportunity**

Candidates will be considered without discrimination for any non-merit reasons such as race, color, religion, sex, national origin, politics, marital status, physical handicap or age.